



## **FUNDRAISING AND PUBLIC RELATIONS WORKING GROUP LYMPHEDEMA ASSOCIATION OF MANITOBA**

### **PURPOSE**

The Fund-raising and Public Relations Working Group is a committee of the LAM Board of Directors, created to provide leadership in the area of public relations and fundraising activities supporting the work of the association.

### **AUTHORITY**

The working group's role is to recommend strategies and activities in the area of public relations and fundraising to the LAM Board of Directors. The Board retains the authority to approve the recommendations presented and/or provide direction on strategies and activities to pursue. A budget will be assigned by the Board in association with decisions made regarding activities of the working group.

### **COMPOSITION**

At minimum one Board member of LAM shall preside the working group, and assume the chair role. Other Board members may also volunteer to participate in the working group. Additional participants drawn from the LAM membership or the community at large will be sought by the chair of the working group. All participants shall be subject to Board approval and the Board retains the right to remove a participant at its discretion. The working group will be no less than two and no greater than seven participants.

### **MEETINGS**

The chair of the working group is responsible to call meetings, arrange a location, and to ensure that agendas and minutes are managed effectively. The chair is also responsible to provide updates to the Board at each of their regular Board meetings. The chair will ensure any directions/decisions by the Board are communicated to the working group.

### **ANNUAL REPORTING**

At the beginning of each fiscal year, the working group committee approved by the Board for the upcoming year shall provide a brief annual vision of their priorities for the following year for the Board's consideration.